

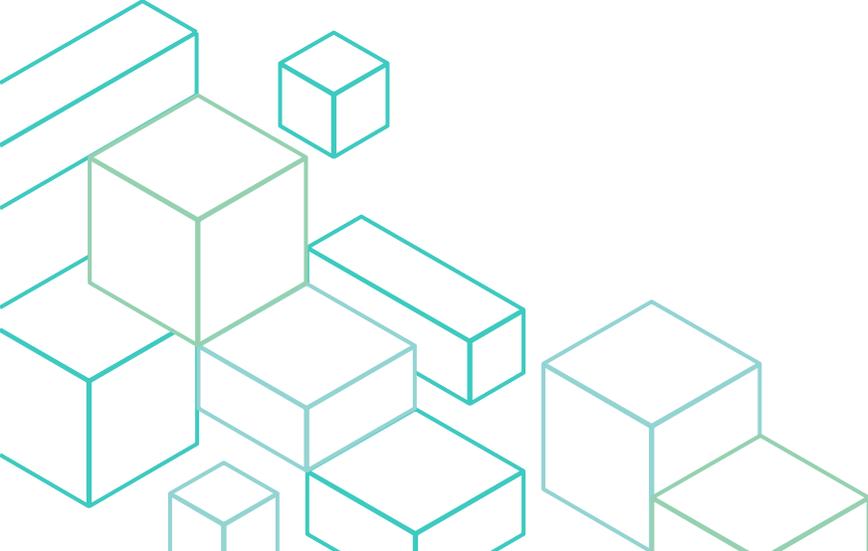


AWS Partner Training Guide



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Getting Started: AWS Training and Certification Portal

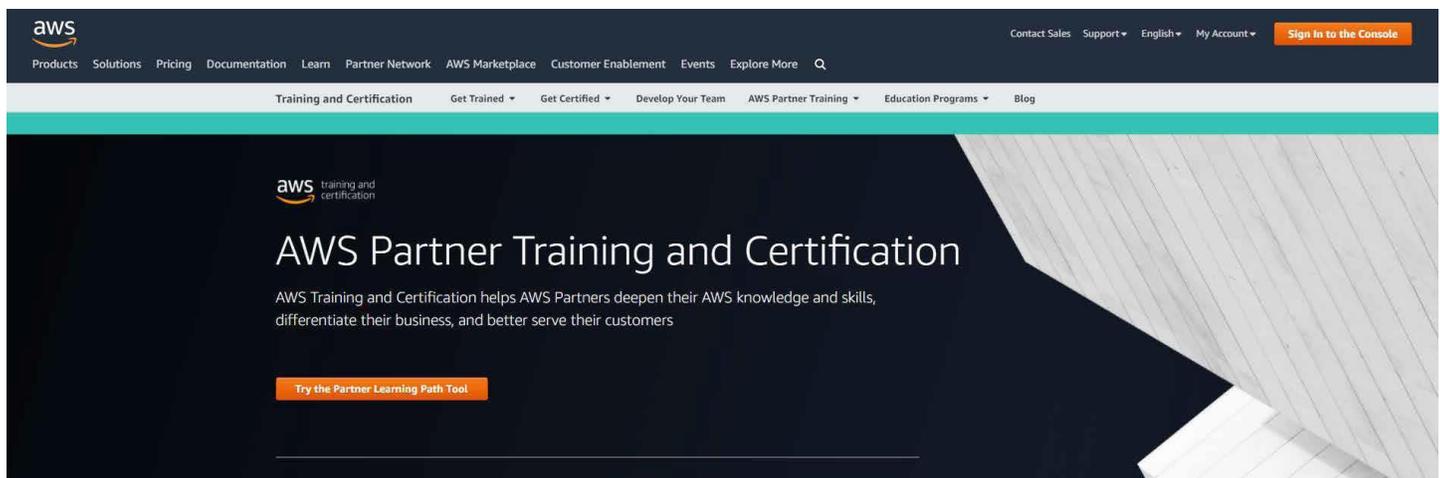
The AWS Training and Certification Portal allows you to access and manage your training and certification activities, progress, and benefits – all in one place. This is the central place to find and enroll to AWS Training, register for AWS Certification exams, track your learning progress, and access benefits based on the AWS Certifications you have achieved.

As an AWS Partner you get to enjoy benefits such as free eLearning and exclusive instructor-led courses. With that in mind, it is imperative that you log into the AWS Training and Certification Portal using your APN credentials. Please follow the instructions below to sign-in to the Portal using your APN credentials.

How to access the AWS Training & Certification Portal as an AWS Partner

You can navigate directly to the AWS Partner Training section of the AWS Training & Certification Portal using this link:

<https://www.aws.training/PartnerTraining>



You can either explore all training options that are available to you as an AWS Partner without signing in (click on **View Learning Paths**), or log in / create a Partner account (click on **Sign In**). See instructions on the following pages.

Need more help?

Visit our FAQs: <https://aws.amazon.com/training/faqs>

Contact us: <https://aws.amazon.com/contact-us/aws-training>

APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

How to register for your upcoming AWS training class

Step One: Sign In or Create an AWS Partner Network (APN) Account on the AWS Training and Certification Portal

Use the registration link you have been provided, and you will be redirected to a page where you can either sign in, or create a brand new account:

Please note: AWS Training will send you communications regarding your trainings to the email address linked to the APN account you used to sign in.

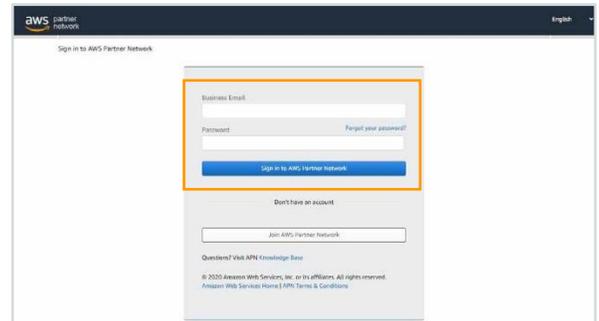
Sign In

If you already have an APN Account, enter your credentials (Email and Password) and click **Sign in**.

Did you forget your password?

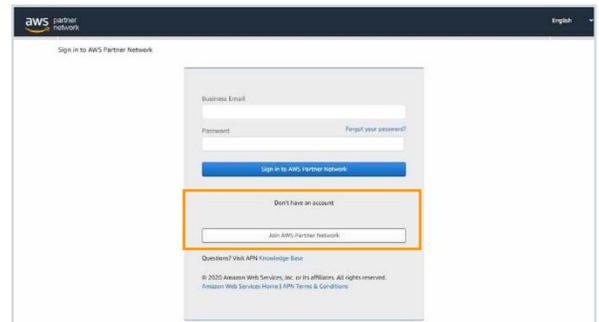
Go to <https://partnercentral.awsapartner.com/APNResetPassword>

If you still can't log into your account or you are having issues with your account, please contact APN support https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US



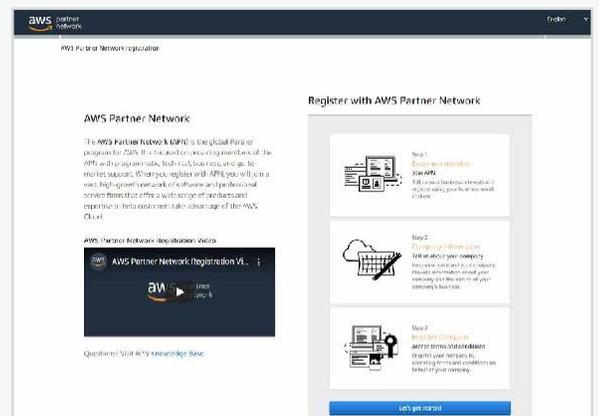
Create new account

If you do not have an APN Account yet, you can create one by clicking on Join **AWS Partner Network**



The Portal will prompt you to complete your profile.

Click on **Let's get started**



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APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

Input your details and select **next**

The screenshot shows the 'Create an APN account' step of the registration process. It includes a navigation bar with 'Become a Member', 'Contact Information', 'Register Company', and 'Welcome to AWS Partner Network'. The main content area has a heading 'Benefits to an individual becoming a member' and a form with fields for 'First Name', 'Last Name', and 'Business Email'. A blue 'next' button is at the bottom right.

You will receive a verification email, enter the security code, setup your password and select **next**

The screenshot shows the 'Enter security code and setup password' step. It features a heading 'Verify your identity' and a form with fields for 'Security code', 'Password', and 'Re-enter password'. There are also 'Send' and 'Record code' buttons. A blue 'next' button is at the bottom right.

Select your profile preferences and click **next**

The screenshot shows the 'Why would you like to join APN?' step. It includes a heading 'What APN offers' and a form with radio button options: 'I want to build my business or expand my business on AWS by joining APN to gain access to APN for you as an affiliate partner, reach new customers faster and bring in new revenue streams by leveraging resources APN Partner Programs', 'I want to build my business or expand my business on AWS by joining APN to gain access to APN for you as an affiliate partner, reach new customers faster and bring in new revenue streams by leveraging resources APN Partner Programs', 'I want to build my business or expand my business on AWS by joining APN to gain access to APN for you as an affiliate partner, reach new customers faster and bring in new revenue streams by leveraging resources APN Partner Programs', 'I want to build my business or expand my business on AWS by joining APN to gain access to APN for you as an affiliate partner, reach new customers faster and bring in new revenue streams by leveraging resources APN Partner Programs', 'I want to build my business or expand my business on AWS by joining APN to gain access to APN for you as an affiliate partner, reach new customers faster and bring in new revenue streams by leveraging resources APN Partner Programs', 'I want to build my business or expand my business on AWS by joining APN to gain access to APN for you as an affiliate partner, reach new customers faster and bring in new revenue streams by leveraging resources APN Partner Programs'. A blue 'next' button is at the bottom right.

Tell us about your role in your organization and click **next**

The screenshot shows the 'Tell us about yourself' step. It includes a heading 'Contact information' and a form with fields for 'Job Title', 'Business Contact Email', 'Phone', and 'Which of the following best describes your role in your company?'. There are also 'Send' and 'Record code' buttons. A blue 'next' button is at the bottom right.

Need more help?

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Contact us: <https://aws.amazon.com/contact-us/aws-training>

APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

You are now registered into the AWS Partner Network.



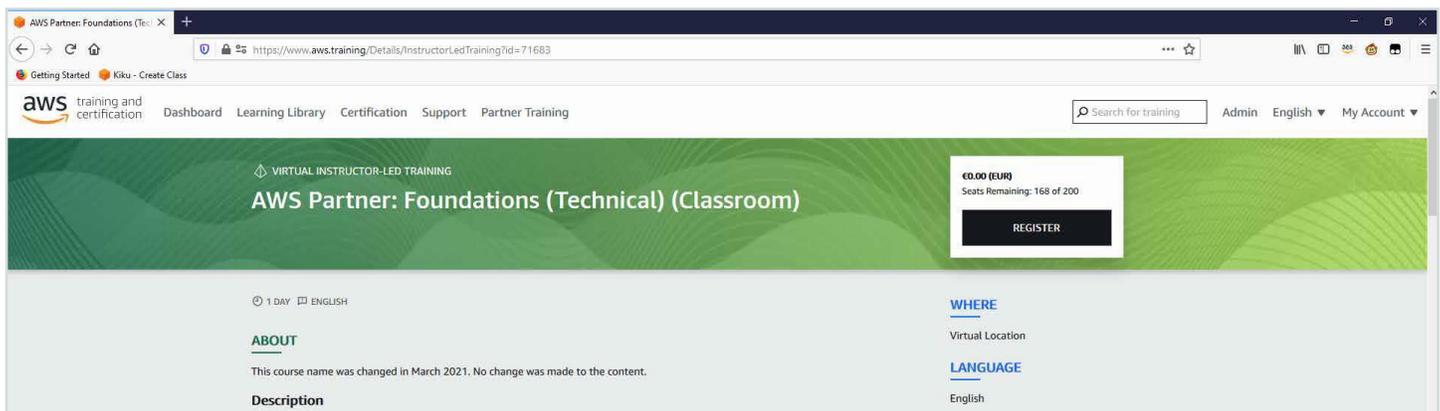
How Do I Share My Certification Details With My Alliance Lead?

Find out the information in the Knowledge base here: <https://partnercentral.awspartner.com/ui/knowledge/ui/KnowledgeHome>

Step Two: Register for your training

You will be redirected to the detail page of your training class. At the right-hand corner of the page, click **Register**.

AWS Training will send you a confirmation email to the email address associated to the account you used to sign in.



Need more help?

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Contact us: <https://aws.amazon.com/contact-us/aws-training>

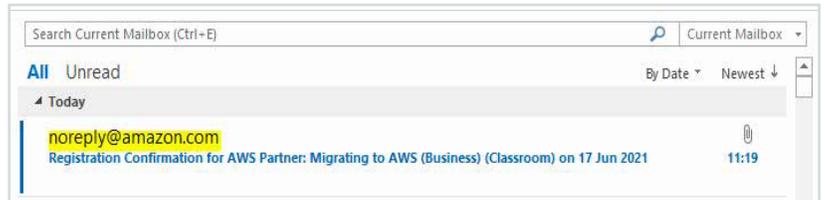
APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

Step Three: How to access a virtual training

Before class, review your registration confirmation email to identify the platform. Please attempt to **log in 30 minutes prior to start time** to test your system.

Look for an email that has:

- **“noreply”** as the sender
- **“no-reply@amazon.com”** as the address
- **“Registration Confirmation for...”** in the subject line



* If the email asks you to login to the AWS Training & Certification Portal, follow the instructions on [GoToTraining](#) section.

** If the email asks you to login via Webex, follow the instructions on [Webex](#) section.

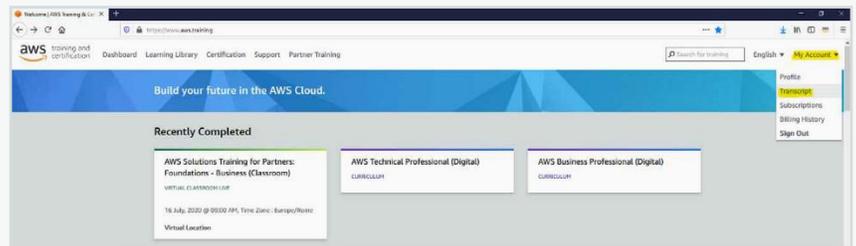
GoToTraining and Troubleshooting

Log into the **AWS Training and Certification Portal** (<https://www.aws.training/PartnerTraining>) and sign in to your account

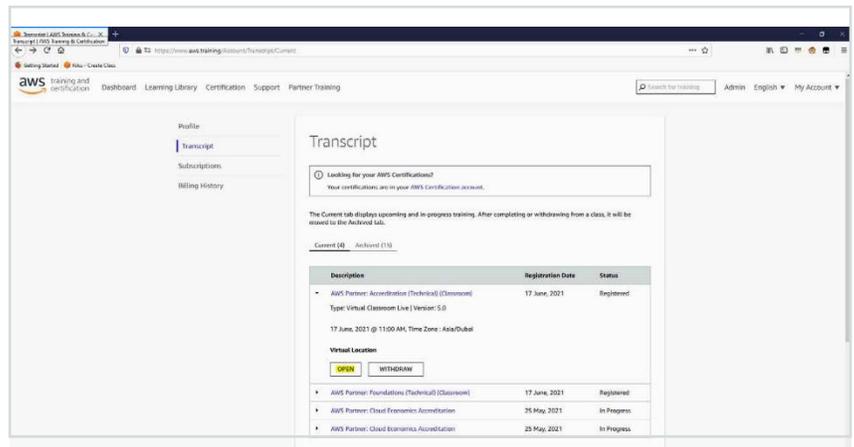
Did you forget your password? Click here: <https://partnercentral.awspartner.com/ForgotPassword>

If you still can't log into your account, please contact APN support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

Go to your Transcript page by clicking on My Account and then selecting **Transcript**



Select the Current tab, find the course you wish to launch and select **Open**



Need more help?

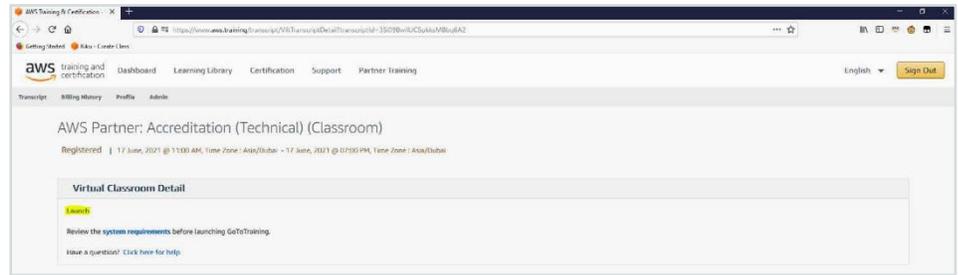
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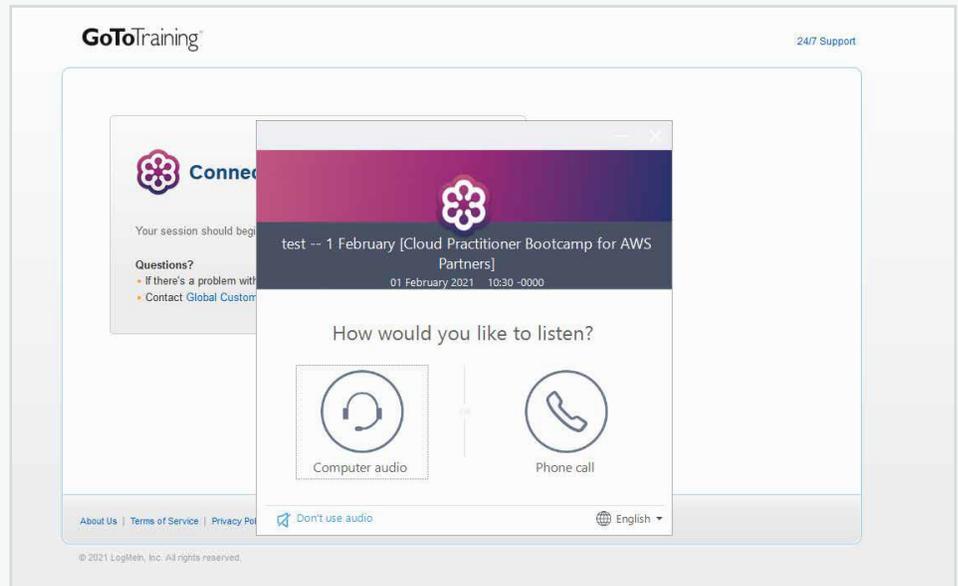
APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

You will be redirected to the class detail page – Click **Launch**.

Please note: If you have a pop-up blocker enabled, be sure to allow pop-ups for the site so that our content can launch.



You will be redirected to GoToTraining. Follow the instructions to join the class.



Troubleshooting tips

If this is the first time you join a virtual training session on GoToTraining, we recommend to try and join a Test Session ahead of the training. To do so, please follow instructions on this page: <https://support.goto.com/training/help/join-a-test-session-q2t060001>

Here are some troubleshooting tips for the most commonly used web browsers. In order to troubleshoot the issue, please follow the steps below:

- Make sure you have the latest version of your browser installed
- Disable the browser's pop-up blocker
- Double check that cookies are enabled on your browser
- Temporarily disable any ad-blockers on your computer
- Close all browser windows
- Try launching our course content in the AWS Training and Certification Portal again
- Review the [system requirements for attendees](#)

Need more help?

Visit our FAQs: <https://aws.amazon.com/training/faqs>

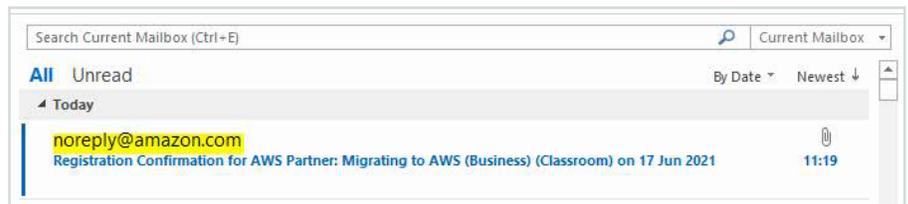
Contact us: <https://aws.amazon.com/contact-us/aws-training>

APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

Webex and Troubleshooting

Click “**Join Classroom Here**” in the body of the email to launch your class

Important: You will be prompted to enter your name and email address. Please make sure this information matches with the information in your AWS Training and Certification profile.



You may join from the web browser or download the Webex desktop app [here](#) for best results.



Use alternate access options as needed.

You can edit your audio preferences (computer audio, “call me back,” or “call in”). Although we recommend computer audio, you can also dial in through the “call me back” feature. Enter your phone number within the app to receive a call back.

Troubleshooting tips

If you have questions related to the Webex app, visit [Webex Customer Support](#).

Here are some troubleshooting tips for the most commonly used web browsers.

- Check [system requirements](#) and check [network requirements](#).
- Join a test session [here](#)
- If you have a pop-up blocker enabled, you will need to disable it for Webex to launch.
- Chrome and Firefox internet browsers are preferred.
- If you are using a Mac, please disconnect from a VPN, if possible, to reduce lag time.
- To solve firewall issues, please work with your IT team to review your firewall settings. You can find additional information from [Webex Support](#).

For more information about Webex, please download this [guide](#).

Need more help?

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Contact us: <https://aws.amazon.com/contact-us/aws-training>

APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

Step Four: How to download your attendance certificate

Log into the AWS Training and Certification Portal (<https://www.aws.training/PartnerTraining>) and sign in to your account

Go to **My account**, select **Transcript**, click on **Archived** and select **Completion Certificate**

The screenshot shows the AWS Training and Certification Portal interface. The user is logged in as 'My Account'. The 'Transcript' section is active, showing a list of completed courses. The course 'AWS Solutions Training for Partners: Tailored (Classroom)' is highlighted, with a 'COMPLETION CERTIFICATE' button available for download.

Description	Registration Date	Status
AWS Solutions Training for Partners: Tailored (Classroom) Type: Virtual Classroom Live Version: 1.0 22 January, 2021 @ 09:00 AM, Time Zone : Europe/Prague Virtual Location	1 February, 2021	Completed

AWS Regional Course Schedules

Find all upcoming free classroom and virtual courses plus exam readiness sessions that are available in your country using <https://aws.amazon.com/partners/training/partner-course-schedule/>

The screenshot shows the AWS Partner Course Schedule page. The page features a search bar, a filter section, and a list of courses. The filter section includes options for Course Focus (Business, Technical, Professional Services), Language (English, Spanish), and Location (Australia, New Zealand, & ASEAN, China, Europe, Middle East, & Africa, India, Japan). The course list includes 'AWS Business Professional Bootcamp' and 'AWS PSO: Security Best Practices'.

Need more help?

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Contact us: <https://aws.amazon.com/contact-us/aws-training>

APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US

AWS PartnerCast Schedules

Find all upcoming free AWS PartnerCast webinars on a range of business and technical topics, live and on-demand using this <https://aws.amazon.com/partners/training/partnercast/>

The screenshot shows the AWS PartnerCast website. At the top, there is a navigation bar with the AWS logo and links for Products, Solutions, Pricing, Documentation, Learn, Partner Network, AWS Marketplace, Customer Enablement, Events, and Explore More. A search icon is also present. On the right side of the navigation bar, there are links for Contact Sales, Support, English, My Account, and a Sign In to the Console button.

Below the navigation bar, there is a secondary navigation bar with links for Training and Certification, Get Trained, Get Certified, Develop Your Team, AWS Partner Training, Education Programs, and Blog.

The main content area features the AWS PartnerCast logo and the text "Global Partner Webinar Series from AWS Training and Certification". Below this, there is a paragraph explaining that AWS PartnerCast is a series of free interactive webinars, plus a library of on-demand training resources, to help AWS Partners in business and technical roles. It also mentions the "First Look" series for AWS news and updates.

At the bottom of the screenshot, there is a search interface. It includes a "Clear Filter" button, a search input field with the placeholder "Search webinars here", and a dropdown menu for "Webinar Type" showing "1-12 (589)" results. The dropdown menu is expanded to show three categories: "TECHNICAL", "BUSINESS", and "BUSINESS".

AWS Partner Training & Certification Newsletter

Subscribe to our newsletter <https://go.awsapartner.com/APNPartnerTraining> to receive monthly updates on complimentary training for you!

The screenshot shows the AWS Partner Training & Certification Newsletter sign-up form. At the top left, there is the AWS Partner Network logo. The main heading is "APN Partner Training- EMEA".

Below the heading, there is a paragraph of text: "Build your confidence, and credibility even further with AWS Training and Certification that helps you stand out as an expert. APN Partner Training enables you to support your customers' business and technical needs. Visit our site for more training options." Below this is another paragraph: "Expand your AWS knowledge with free APN Partner Training - specifically designed to help you support your customers."

On the right side, there is a call to action: "Subscribe to our Newsletter below to receive monthly updates on complimentary training for you!". Below this are four input fields: "First Name *", "Last Name *", "Email *", and "Company". At the bottom right of the form is a "SUBMIT" button.

Need more help?

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Contact us: <https://aws.amazon.com/contact-us/aws-training>

APN Support: https://www.apn-portal.com/knowledgebase/?cu=1&fs=ContactUs&l=en_US